



Professional Programmes

Application Form

(Registration closes 2 weeks before course commencement)

Code No.	Programme	Date	No. of Applicant(s)	Course Fee per Applicant	Discount (%)	Fees Payable
PPAM09	Professional Programme in Asset Management	28 Nov – 1 Dec 2023		HK\$ 38,000	Early Bird (10%) Group A (18%) Group B (22%)	HK\$
PPROM09	Professional Programme in Railway Operations & Management	4 – 8 Dec 2023		HK\$ 39,800		HK\$
Discount Scheme (Please select ONE of the discount options if applicable) * Early Bird: 10% off for registrations received on or before 30 October 2023 * Group: For each batch registration, A) 18% off for 5-8 participants; or B) 22% off for ≥ 9 participants					Total:	HK\$

Billing Information * must be completed

*Please issue the invoice to Sponsoring Company Individual

*Name of Contact Person: Title(First Name.....)(Last Name)

*Name of Company / Individual: *Country:

Department: *Job Title:

*Email: Contact No.:

Corresponding Address:

Registration - Personal Particulars (please use attachment for group application) * must be completed

(First Name) (Last Name)

*Name: Title *Job Title:

*Company / Organisation Name: *Country

Department: *Email: Tel: (.....)

Correspondence Address:

*Please describe the applicant's current responsibilities in the organisation/company:

Points to Note

1. Programme registrations are considered successful only when accompanied by full payment. MTR Academy will acknowledge receipt of emailed or faxed registration forms within three (3) working days.
2. Fees paid are not refundable except under exceptional cases such as when MTR Academy cancels the programme.
3. MTR Academy does not provide refund for no shows or unattended parts of the programme. Should a participant fail to attend, a substitute attendee from the same company/organisation is welcome at no extra charge. Official notification of such substitution shall be provided to MTR Academy one (1) calendar week prior to the programme.
4. Virtual class will be arranged when the Black Rainstorm, Typhoon Signal No. 8 or higher signal is in force, while technical visit will be rescheduled.
5. Personal data is collected and used by us for processing registration and administration purpose. We may share your personal data to members of the MTRCL authorised third parties providing services to us in relation to the above purposes. In all such circumstances, data will be treated in strict confidence.
6. MTR Academy reserves the right to cancel a programme and/or change of the content of the programme including the alteration of instructor and agenda of the programme. MTR Academy is not responsible for any loss or damage under any such circumstance.

I have read the Points to Note above and agree to the terms stated.

Signature _____ Date (DD/MM/YYYY) _____

Please send completed form to academy@mtr.com.hk or fax (852) 2520 3570.

For enquiries, please contact Ms. Ng at sing@mtr.com.hk