# Registration Form

*Please complete one form for each participant*

** Registration closes on 18 August 2021 **

**mtr**Academy

## From Now-enabling to Future-proofing Design of Railway Stations

| Delivery Mode: **Online Live Stream** Language: **English** | | | | Early Bird Price *Enrol before 27 July 2021* | List Price |
|---|---|---|---|---|---|
| **Thematic Programme** All 7 Sessions | ✓ | 4 Sep 2021 | ① Application of Fire Engineering in Design of Rail Stations & Tunnels | HK$ 6,580 | HK$ 7,000 |
| | ✓ | 11 Sep 2021 | ② Design & Application of Station & Tunnel Environment Control System | | |
| | ✓ | 18 Sep 2021 | ③ Station Planning & Design | | |
| | ✓ | 25 Sep 2021 | ④ Crowd Management using Simulation Analysis | | |
| | ✓ | 9 Oct 2021 | ⑤ Transit Oriented Development in the context of Sustainable Urbanism | | |
| | ✓ | 16 Oct 2021 | ⑥ Emerging Trends in Smart Cities: Intelligent Mobility System | | |
| | ✓ | 19 Oct 2021 | ⑦ Railway Stations of the Future | | |
| **^** MTRA Alumni Discount is an add-on. Eligible to MTRA graduates of the Executive Certificate (ECAM & ECROM) & Professional Certificate (PCOER) Programmes. | | | | 10% off **^** | |

**TOTAL FEES PAYABLE**  **HK $**

**System Validation COMPULSARY**

I hereby confirm that I have conducted the system validation test as stated on the reverse page and am able to successfully access the online resources with satisfaction.

## Billing Information:

Please issue the invoice to        **Sponsoring Company**        **Individual**

Name of Company/ Individual:

Website of Company/Individual:                                    Country:

Name of Contact Person:                                          Job Title:

Email:                                                          Tel:

Correspondence Address:

Personal Information:

Name:

Department:                                                     Job Title:

Email:                          Tel:

Please describe the applicant's current responsibilities in the organisation/company:

Points to Note

1. Programme registrations are considered successful only when accompanied by full payment. MTR Academy will acknowledge receipt of emailed registration forms within three (3) working days.
2. Fees paid are not refundable except under exceptional cases such as when MTR Academy cancels the programme.
3. The participant is responsible for validating the system requirements before making a registration.
   i.  The system validation aims to give the participant an opportunity to fully test the technology and be assured of satisfactory access.
   ii. By ticking the system requirement box within the registration form, the participant confirms that he/she has met the minimum system requirements and is satisfied with the validation outcome.
   iii. MTR Academy does not warrant that the participant's access to the online live classes will be uninterrupted or error-free.
4. The participant has signed up for online access to content and/or materials streamed lived during the online classes in accordance to the published schedule. The participant confirms that such access is intended for his/her personal use only. Sharing of MTR Academy online access and/or materials is prohibited. In the event of a violation of this policy, MTR Academy reserves all rights to terminate all access and discontinue all support immediately.
5. MTR Academy does not provide refund for no shows or unattended parts of the programme. Should a participant fail to attend, a substitute attendee from the same company/ organisation is welcome at no extra charge. Official notification of such substitution shall be provided to MTR Academy one (1) calendar week prior to the programme.
6. Personal data is collected and used by us for processing registration and administration purpose. We may share your personal data to members of the MTRCL authorised third parties providing services to us in relation to the above purposes. In all such circumstances, data will be treated in strict confidence.
7. MTR Academy reserves the right to cancel a programme and/or change of the content of the programme including the alteration of instructor and agenda of the programme. MTR Academy is not responsible for any loss or damage under any such circumstance.

I have read the Points to Note above and agree to the terms stated.

Signature                                    Date (DD/MM/YYYY)

Please send completed Registration Form to academy@mtr.com.hk

# System Validation Form

This is to ensure your electronic device is up to standard for accessing the live streaming virtual classes. The validation process should take no more than 10 minutes. Please test the demo link adequately to ascertain if your result is satisfactory before you complete the registration form. Thank you.
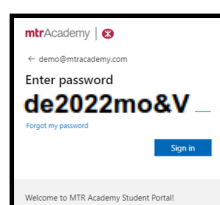
## DO NOT SKIP ANY OF THE 3 STEPS

**Step 1: Make sure you have met the system requirement listed below:**

| Windows PC Requirements | Mac Requirements |
|---|---|
| Processor: min. 1.6 GHz or higher, 2 core<br>Memory: 4.0 GB RAM<br>Hard disk: 3.0 GB of free disk space<br>OS: Windows 10, Windows 10 on ARM, Windows 8.1, Windows Server 2019, Windows Server 2016, Windows Server 2012 R2<br>.NET version requires .NET 4.5 CLR or later<br><br>Standard laptop camera, microphone, and speakers | Processor: min. Intel Core Duo processor<br>Memory: 4.0 GB RAM<br>Hard disk: 1.5 GB of free disk space<br>OS: Latest macOS version<br><br>Compatible webcam, microphone and speakers, headset with microphone, or equivalent device |
| **Recommend:** | |
| For better experience with video calls and online meetings, a computer with 2-core processor and 4.0 GB RAM (or higher) is recommended. | |
| Supported Browsers | Mobile device |
| The latest versions of:<br>• Google Chrome,<br>• Microsoft Edge,<br>• Firefox,<br>• Safari 14+ | Any mobile devices:<br>• With IOS OR Android platform<br>• Support is limited to the last four major versions of Android and two most recent major versions of iOS |
| Network Requirement (Bandwidth up/down) | |
| 500 kbps for quality video calling 360p at 30fps<br>1.2 Mbps for high definition video calling with resolution of HD 720p at 30fps | |

IMPORTANT

**Step 2: Scan below QR Code and play the demo video link for at least 10 minutes on the computer/mobile device which you will access the virtual classes. If your broadband is shared, please test during broadband's peak hour:**
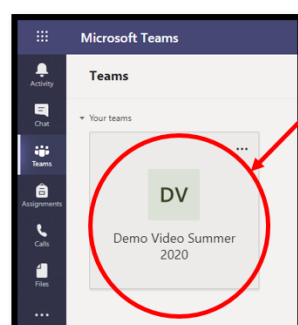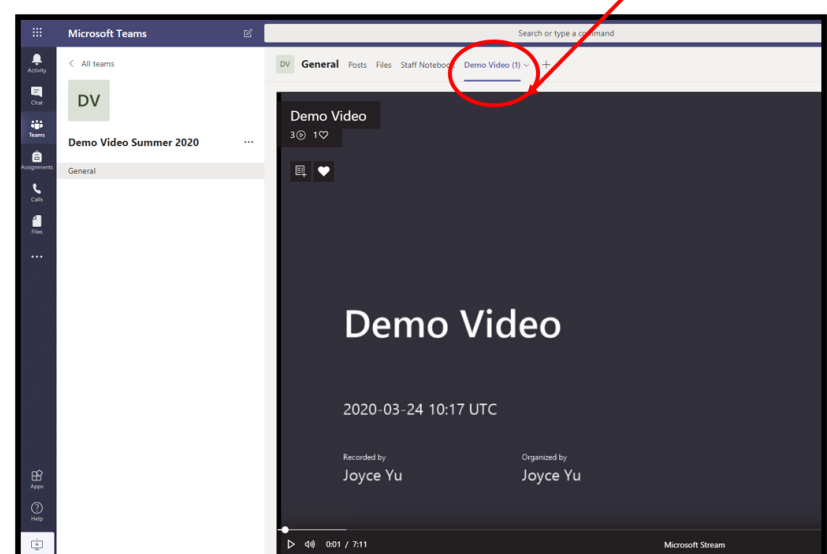


Demo video: https://teams.microsoft.com

Login Name: **demo@mtracademy.com**

Password: **de2022mo&V**

QR Code



Demo Video





**Step 3: Tick the system requirement box in the registration form on the first page.**